

Dear Faculty:

Passaic County Community College is monitoring a world-wide outbreak of the coronavirus, known as COVID-19. We are working closely with local, state, and federal health agencies for updated information and necessary precautions to maintain a safe health environment.

COVID-19 presents with signs and symptoms that are indistinguishable from much more common respiratory viruses. As a precaution, we ask faculty and students not to come to class when ill regardless of the cause. Further, all faculty are encouraged to be flexible with their attendance policy and assist students who have missed classes to make up work so they can successfully complete their courses. In addition, we do not recommend that students be required to obtain a doctor's note in order to be excused from class.

As a reminder the CDC and NJ Department of Health always recommend the following daily preventative actions to limit the spread of the virus:

- Wash your hands often; if soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid close contact with those who are sick.
- If you are sick, limit your contact with others to avoid spreading illness.
- Stay home until you are fever free for twenty-four (24) hours w/o the use of fever-reducing medication
- If you are experiencing symptoms of respiratory illness such as cough, fever, and shortness of breath, please seek medical care.

For additional information, please refer to the New Jersey Department of Health website:

<https://www.nj.gov/health/cd/topics/ncov.shtml>

We will keep you informed as more information is made available. Thank you for your attention to this important matter.

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