

Preparing a Budget

Fall Events

1. Movie Night	Estimated Expenses	Actual
Movie Viewing License	\$250	\$_____
Flyers to Advertise	\$10	\$_____
Snacks (Chips & Soda)	\$100	\$_____
(\$1.00 X 50 people for small bags of chips, \$1.00 X 50 for cans of soda)		
Door Prize	<u>\$10</u>	\$_____
Estimated Budget	Total: \$370	\$_____

2. Lecture & Debate	Estimated Expenses	Actual
Fee for Speaker	\$250	\$_____
Flyers to Advertise	\$10	\$_____
Catering (\$6.00 x 50 people)	\$300	\$_____
Estimated Budget	Total: \$560	\$_____